

AUGUST 21, 2010 INSTALLATION
COMMITTEE MEETING MINUTES
OCTOBER 22, 2008

The meeting was held at K of C Council #5460 at 7:00 pm.

Present:

Tom & Arlene Marcetti

Walter Winkle

Bernie Ritter

Cliff & Sue Wasmund

Leo & Jackie Backes

Dale, Cheri & Russ Long

Tom Parsch

Paul Thorn

Don Brezovsky

Frank & Debbie Roche

Steve Drouillard

Herb Stacer

Larry Grabowski

Kathleen Hooper

Antonio Vittorini

Dan Nurenberg

Dale Miller

Cliff Farr (accidentally came a day early for another meeting)

Tom led us in the Our Father and Pledge of Allegiance.

Tom reviewed the committees, chairs and committee members. Asked for volunteers, and for anything we had forgotten.

New list attached.

Walter gave Ford Field project update:

- Confirmed workers for next game,
- Handed out hats
- Handed out parking passes.

Steve Drouillard reported on Texas Hold Em night:

- Marysville council is in charge,
- They have a dealer who will bring his following for a cut of the profits
- Date to be determined-probably March

Passed email list around for additions or corrections.

Minutes 10/22/2008

Committees:

Chairs:

Tasks:

Members:

Advertising Book

Gary Kolbicz

Church Liturgy:

State Chaplain

Mass book

Tom Parsch, Kevin Rowley, Karen Winkle,

Music

Paul & Sue Thorn

Seating

Rehearsal

Ushers

Collection will be taken

Hotel Rooms

Leo Backes

Gary DeCarlo, Cliff Wasmund, Tony Vittorini

Invitations

Cliff & Sue Wasmund

Frank & Deb Roche

Hall arrangements:

Paul & Sue Thorn

RSVPs

Dan & Pit Remeika, John & Elizabeth Hundiak,

Seating

Gary DeCarlo

Band / DJ

Decorations:

Arlene

Centerpieces

Cheri Long, Sue Thorn, Kathleen Hooper

Flowers

Corsages:

Arlene

Silk flowers

Cheri Long, Sue Thorn, Kathleen Hooper

Transportation:

??

Bus for families

Kevin Rowley, Leo Backes

Shuttles

School busses (hotel to church to DeCarlo's)

Line up:

Leo Backes, Cliff Wasmund

Mark areas in gym

Church

Banquet

Hospitality (Fri Eve)

Cheri & Dale Long

Russ Long, Deb & Steve Drouillard

Dinner Program:

Walter Winkle & Tom Parsch

Booklet

Gary Kolbicz

Head Table

Toastmaster

Minutes 10/22/2008 Color Corps	Walter Winkle & Cliff Wasmund
Dignitary Hosts & Hostesses	Dale Miller Steve & Deb Drouillard
Reserved Parking Church Hall Attendants PSDs Handicapped Golf Carts Stop traffic	Kevin Rowley
Protocol	Dick McCloy
Rehearsal Dinner Venue & menu Guest list Invitations Seating	Kevin Rowley Tony Vittorini
Finance	Bernie Ritter
Photographer/ Videographer	Cliff Wasmund
Band	Gary DeCarlo
Choir	Singing Knights Greg McCarty (810) 653-0088
Cantor & solos	Karen Winkle
Desserts	Tony Vittorini
Readers	One child, (not grandchild): Marcetti, Malinowski, Fox
Jewels	One child, (not grandchild): Marcetti, Malinowski, Fox, Unterbrink, ???
Gift bearers	One child, (not grandchild): Marcetti, Malinowski, Fox, Unterbrink, ???

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Additional Notes:

Ushers

- Seated only if on the list (RSVP)
- Close side doors and only let latecomers enter through front
- Latecomers admitted at appropriate time in liturgy
- Latecomers sit in back-do not disrupt seating

Color Corps

- Invite 2 from each District 1 assembly
- Invite as many as want from Richmond, Imlay City and St. Veronica's
- Arch of swords in church when officers enter and leave
- Masters escort State Officers to be installed

Banquet

- 3 buffets on both sides
- Dismiss according to protocol
- Close bar during program (committee member stand at end of line and tell people bar will close when he reaches the bar)

Special Parking for dignitaries

- Note in invitation that it will be available
- Parking for: PSDs, State Officers & their families, Committee members, DDs & Directors (?)

Tickets

- Note arrival time for those processing

Ad book

- Incentive ideas for councils to sell ads
 - \$1000 in ads gets free banquet ticket
 - \$? Gets free hotel room
 - Early bird special-ad in early costs less

Collection during Mass

- Donations to St. Veronica Church

We need to advertise the date of Installation – August 21, 2010

The meeting adjourned to pizza and beverages

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